

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
AND
THE SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
FACULTY ASSOCIATION**

Background

When certificated employees are required to move classrooms they often must spend time packing and unpacking the classrooms outside of their regular working hours. Both the District and the FA desire that these teachers who move outside of their working hours receive credit for this work.

Agreement

By mutual agreement of the Parties, the District and the FA agree that certificated employees who are required to move classrooms may receive up to two (2) days of moving credit for their work in packing and unpacking their classroom outside of the regular contractual day. Up to one (1) day may be accrued for packing up their old classroom and up to one (1) day may be accrued for unpacking in accordance with the following:

1. This moving credit will be accrued in 50 minute increments and accrual of 250 minutes shall equal one (1) day of leave. This leave may be utilized in accordance with the procedures outlined in the in-lieu program pursuant to Article 6.2 of the Collective Bargaining Agreement.
2. Participating employees must complete a timesheet documenting the time spent packing and unpacking.
3. This leave may only be accrued during the period of eleven (11) working days prior to and eleven (11) working days after a scheduled move.

SANTA MARIA JOINT UNION HIGH
SCHOOL DISTRICT



Kevin Platt, Assistant Superintendent
District Representative

2/8/19
Date

SANTA MARIA JOINT UNION HIGH
SCHOOL DISTRICT FACULTY ASSOCIATION



Matt Provost, President
Faculty Association

2/8/19
Date