

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT**

**Notification of Social Distancing Protocols**

The Santa Barbara County Health Officer issued Order No. 2020-10 requiring essential businesses including school districts to develop social distancing protocols. Please review the District's full protocols attached to this notice.

Your supervisor will be communicating more specific information related to your worksite and will continue to provide more updated information as it becomes available. The following protocols are in effect to protect employee health. Please make sure to follow these in order to protect yourself and others. If you have any questions, please contact your supervisor or my office.

**Measures to Protect Employee Health**

- **Employees should not report to work if sick, have symptoms of COVID-19, have been exposed to confirmed carriers of COVID-19, or have household members who are exhibiting symptoms.**
  - **Employees shall wear face coverings when interacting in person with any member of the public or working in any space visited by members of the public.**
  - **Employees shall maintain a minimum six-foot distance from one another wherever possible.**
  - **Employees should not shake hands or engage in any unnecessary physical contact.**
  - **Break rooms, bathrooms, and other common areas are being disinfected frequently. (SEE ATTACHED SCHEDULE)**
  - **Disinfectant, hand sanitizer, soap and water are available to all employees at many locations throughout District facilities. (SEE YOUR SUPERVISOR)**
  - **Visitors are also directed to maintain at least a six-foot distance from all others at all times where practical while at District sites.**
  - **For Food Service, Device and Packet Pick-Up/Drop Off – Specifics determined by school site layout. Parents and students should remain in vehicles if possible while food is delivered. If student or parent must exit the vehicle, the line will be clearly marked in 6 ft. intervals and the lines will be monitored to ensure social distancing.**
- These protocols will remain in effect until further notice.**

## **Social Distancing Protocol – Partial Information (M&O) SB County HO order 2020-10**

### **Measures to Protect Employee Health**

- Breakrooms, restrooms, and other common areas are being disinfected frequently, on the following schedule:
  - Break Rooms
    - SSC 11:00 a.m. & 4:30 p.m.
    - SMHS 2:30 p.m. & 10:30 p.m.
    - ERHS 2:30 p.m. & 10:30 p.m.
    - PVHS 2:30 p.m. & 10:30 p.m.
    - DHS 2:30 p.m. & 10:30 p.m.
  - Restrooms
    - SSC 11:30 a.m. & 5:30 p.m.
    - SMHS 1:30 p.m. & 9:30 p.m.
    - ERHS 1:30 p.m. & 9:30 p.m.
    - PVHS 1:30 p.m. & 9:30 p.m.
    - DHS 11:00 a.m. & 4:00 p.m.
  - High Contact Areas (i.e., door handles, table and counter tops, towel and soap dispensers, on-site vehicles)
    - All sites - Twice per day during operating hours.
  - Disinfectant and related supplies are available to all employees at the following locations:
    - Hand sanitizer effective against COVID-19 is available to all employees at the following locations:
      - Administration Office
      - Library
      - Maintenance Shop
    - Disinfectant wipes are available to all employees at the following locations:
      - Administration Office
      - Library
      - Maintenance Shop
    - Soap and water are available to all employees at the following locations:
      - Restrooms
      - Break rooms equipped with sinks
      - Cafeteria kitchens
    - Face Coverings are required. Staff may provide their own or will be available at each site by contacting their supervisor.
    - Copies of this protocol have been distributed to all employees via email and by supervisors as needed.